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The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

July 17, 2023

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The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:16-c, I, authorize the Department of Environmental Services (NHDES) to transfer funds in the amount of \$3,000 in and among classes within an accounting unit to better utilize federal funds, effective upon Fiscal Committee and Governor and Council approval through June 30, 2024. 100% Federal Funds.

Funding is to be budgeted as follows:

**DOE CLEAN CITIES
03-44-443010-47960000
FY 2024**

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
000-404162	Federal Funds	(\$95,566)	\$0	(\$95,566)
Expenditures				
018-500106	Overtime	\$500	\$0	\$500
020-500200	Current Expenses	\$700	\$0	\$700
022-500248	Rents-Leases Other than State	\$0	\$3,000	\$3,000
040-500800	Indirect Costs	\$5,549		\$5,549
041-500801	Audit Fund Set Aside	\$97		\$97
042-500620	Additional Fringe Benefits	\$4,233		\$4,233
059-500117	Temp Full time	\$52,409		\$52,409
060-500601	Benefits	\$26,778	(\$3,000)	\$23,778
066-500554	Employee Training	\$900	\$0	\$900
080-500710	Out Of State Travel	\$4,400	\$0	\$4,400
	TOTAL	\$95,566	\$0	\$95,566

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EXPLANATION

The Granite State Clean Cities Coalition (GSCCC), a Program hosted by NHDES, has been selected to host a Municipal Electric Vehicle Readiness Workshop. With the assistance of a U.S. Department of Energy (DOE) grant, these workshops are being developed by the National Fire Protection Association (NFPA), with coordination assistance from East Tennessee Clean Fuels (ETCF).

NHDES is requesting authorization to transfer appropriation between classes in order to better utilize these funds. We request to budget these funds as follows:

The funds are needed in Class 022 *Rents-Leases Other Than State* to pay for space rental to host GSCCC's Green Your Fleet Event and Expo. Funds are not needed in Class 60 *Benefits* as actual benefit costs are less than originally anticipated.

The following information is provided in accordance with the Budget Officer's instructional memorandum of April 17, 1985 to support the above requested action.

1. Does the transfer involve continuing programs or one-time projects? One-time project.
2. Is this transfer required to maintain existing program level or will it increase the program level? This will maintain the program level.
3. Cite any requirements which make this program mandatory. N/A
4. Identify the source of funds on all accounts listed on this transfer. Federal DOE grant funds
5. Will there be any effect on revenue if this transfer is approved or disapproved? No
6. Are funds expected to lapse if this transfer is not approved? No
7. Are personnel services involved? No

We respectfully request your approval of this item.


Robert R. Scott, Commissioner